

Senior Prom Packet

Please read this carefully to ensure that you are able to attend Senior Prom and have a positive experience.

Permission slips and table information will be collected after school in room 273 May 1st - May 5th. IF YOU WAIT UNTIL FRIDAY EXPECT TO STAND IN LINE. No Late permission slips or table requests will be accepted.

Dues

Dues from freshman-senior (4 total) year must be paid in order to attend Senior Prom. If you have not done this, you will NOT be able to attend Senior Prom, EVEN if you purchase a bid. Double check the list outside the main office to be sure that you paid. Dues must be paid through Community Pass.

Bids

If you have paid dues for all 4 years, you may purchase a bid for Senior Prom. You must pay for bids on Community Pass between April 3rd to May 5th. Select the size of t-shirt when you purchase your bid(s). Please save your receipt and bring it with you when you turn in your permission slip. **The last day to purchase a bid for Senior Prom is May 5, 2017; late payments will NOT be accepted. There will be NO exceptions to this rule.**

Permission Slips

Permission slips for the Senior Prom are on the school's website and in the main office. **Permission slips are due May 5th. NO LATE PERMISSION SLIPS WILL BE ACCEPTED.** EVERY Senior attending the prom must have his/her own permission slip with the emergency contact information filled out completely. If you are bringing a date that is not a Wayne Hills Senior or is not a Wayne Hills student you MUST write their name and contact info on the permission slip. If the accurate name and info is not listed, he/she will not be permitted to enter the Senior Prom. * If you purchase a bid, but do NOT hand in a permission slip you will not be permitted to attend Senior Prom.

Tables

If you wish to sit with a group, you must fill out a table form and come with all permission slips and receipts for bids. (Only one Senior at the table must be present, but all paperwork must be together). Only complete tables of 10 will have their requests honored.

Attendance

If a student is absent from school, he/she will not be able to attend the Senior Prom. If you come to school late on the day of prom, you may not leave early. Please be sure to fill out your early dismissal form. You may ONLY leave after completing period 7 and if you handed in a early dismissal form.

Recap

- Pay your dues for all 4 years (Double check!)
- Purchase a bid and select t-shirt size and print receipt
- If you want to sit with your friends, you must have 10 at a table and you must turn in your forms together.
- Turn in permission slips and table information. **Start date-May 1st - LAST DAY May 5th**
- If you are leaving early, get your permission slip to the main office by Tuesday, June 13th.
- Day of prom - Come to school and get here on time

We look forward to a great Senior Prom. If you have ANY questions, contact Mr. Levy at mlevy@Wayneschools.com or Ms. Wlosek at mwlosek@Wayneschools.com

WAYNE HILLS HIGH SCHOOL

To the Parents/Guardians of Seniors:

Thursday, June 15th marks a very special date in the lives of our students, the Prom. We have spent many hours preparing so that the evening is both successful and memorable. The Grove will provide the setting and refreshments for this evening. As in all school functions, we are asking all parents to help us keep this an **alcohol/drug-free** evening for their children. We expect that all parents will assume the responsibility to ensure the well-being of their children by agreeing that they will not have a "Prom" party where any such substances will be available. The practice of providing alcohol for pre-prom toasts, for example, could lead to a student being excluded from the prom and subject to serious disciplinary consequences. The school reserves the right to inspect any student vehicles or contracted vehicles (bus, van, limo) on the premises. The possession of drugs or alcohol in the vehicle will result in disciplinary action for **all** occupants. The sale of tickets to after-hours clubs is also prohibited.

Although the Prom is being conducted at an off campus site, all Wayne Board of Education Policies, Rules, and Regulations are in effect for the entire evening. **Smoking will not be permitted anywhere on the premises of The Grove. Possession or consumption of alcohol or any other dangerous substance before or during the Prom is prohibited. If a student is suspected of being under the influence of any drug, he/she will be subject to drug testing and possible disciplinary procedures pursuant to the N.J.S.A. and the Wayne Board of Education Drug, Alcohol, and Tobacco Policy. All guests to the Prom will also be held in compliance with the above policies, rules, and regulations. Please make your guest aware of our expectations.**

Students must be present in school and remain in school the day of the prom to meet a minimal day requirement.

Finally, upon their arrival between 6:00 and 7:00 PM., students are expected to register in the reception area. Parents/Guardians will be contacted should their child not register by 7:00 PM. Prom hours are 6:00 PM to 11:00 PM. Students are required to remain at The Grove until 10:00 PM. Once a student/guest has left the Prom, the Wayne Township Public School District has no further responsibilities or liabilities to the safety and welfare of the student/guest. Students are expected to be present in school the day following the prom. There are no excused absences and attendance will be verified by school officials.

Hopefully, we can work together to make this a happy and safe event for all. All students attending need to provide this signed agreement form with contact numbers. Your child must present a payment receipt from Community Pass along with this agreement in order to attend the Prom. This is also required by any students who are attending from another school.

Sincerely,

Michael Rewick
Interim Principal

Michael Levy
Advisor

Michelle Wlosek
Advisor

I agree that alcohol and drugs should not be a part of my child's Prom experience and I understand that all rules and regulations of Wayne Hills High School will be in effect at the Prom.

Student's Name
(Purchasing Bid)

Is your date a Wayne Hills Senior (circle) YES / NO

IF NO – PLEASE COMPLETE THE INFORMATION BELOW

Guest's Name _____ Grade _____

Student's Signature

Non-WHHS Student's School Name _____

Parent/Guardian Signature

Guest's Signature

Guest's Parent/Guardian Signature

Phone numbers (2) where parent or adult is willing to take responsibility for your child's medical attention can be reached on June 15, 2017, between the hours of 6:00 P.M. and 11:00 P.M.

1. _____ 2. _____ (WHHS Senior)
1. _____ 2. _____ (Guest Name if not a WHHS Senior)

SENIOR PROM TABLE REQUESTS

In order to reserve a table you must have 10 people. This form **must be completely filled out**. Please make sure that you check with the people you've listed on your form. If a person appears on more than one table form, the form that was handed in first be accepted only.

The table form will not be accepted if everyone listed has not paid.

Please have the following when handing in this form, otherwise it will not be accepted

1. Permission slip for Prom for each person
2. The receipts from Community Pass for each person on form
3. Completed table reservation form.

Names and emails of the entire table need to be listed below.

Name of couples:

	Name	Email
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____

**SENIOR PROM
REQUEST FOR EARLY DISMISSAL ON JUNE 15, 2017**

Please print legibly!

Student's Name _____ Grade _____

Parent's/Guardian's Name _____

Home _____

Work _____

I hereby give my son/daughter permission to be dismissed early from school after completing his/her 7th period class (**after 12:44PM**) on June 15, 2017.

Please be advised that this request for early dismissal will **not** be granted if your child arrives late to school thereby affecting his/her minimal school day on June 15th. If a student is late, this permission will be cancelled, and the student will be required to remain the entire school day in order to attend the Senior Prom that evening.

This Request for Early Dismissal must be returned to the Main Office by **Tuesday, June 13, 2016**. Thank you for your cooperation!

Parent's/Guardian's Signature: _____